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BOARD OF EXAMINERS OF SHEET METAL WORKERS
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CHARLES BORSTEL
DIRECTOR, DIVISION OF
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Approved Meeting Minutes

July 20, 2016

1000 Washington Street – Room C
Boston, MA, 02118

The **Sheet Metal Board Education Subcommittee** meeting opened at 7:30 a.m.

The following members were present:

Barbara Lagergren – Subcommittee Chair / Public Member
Eric Pariseau – Master Member
Paul Meincke – Journeyperson Member

The following staff members were present:

Peter Kelly – Executive Director
Charles Kilb – Board Counsel

1. The meeting came to order at 7:33 am.
2. The Subcommittee reviewed the following meeting minutes.
 - Education Subcommittee Minutes – June 13, 2016

Motion to approve by: E. Pariseau, Seconded by: P. Meincke - unanimously approved

3. The subcommittee reviewed the latest revisions to sheet metal curriculum Level # 4 and Level# 5 and will present the entire revised curriculum at the next Board meeting.

Motion to approve by: E. Pariseau, Seconded by: P. Meincke - unanimously approved



4. The subcommittee discussed the need to review the existing exam questions to ensure that it aligns with the revised curriculum. Board staff will contact the exam vendor regarding disclosure requirements for those wishing to participate in the exam review.

No Formal Action Required

5. The subcommittee discussed the Board's Education and Experience Policy and various ways for those with equivalent field experience to meet the Board's education requirements, including the possibility of on-line education or self-directed correspondence type education. The subcommittee will need to further discuss ideas at the next subcommittee meeting.

Subcommittee meeting adjourned at 9:10 am.

Respectfully submitted by:

Peter Kelly – Executive Director

Referenced Documents:

Meeting Agenda (7/20/16)

Subcommittee Minutes (6/13/16)

Draft Sheet metal Curriculum

Education and Experience Policy